

TRI-COUNTY WATER AUTHORITY

SPECIAL BOARD MEETING

MINUTES

June 15, 2020

The Board of Directors of the Tri-County Water Authority met in the second-floor conference room, 944 Whitley Avenue, Corcoran, California, on Monday, June 15, 2020 at the hour of 10:00 a.m. Per Executive Order N-29-20, the meeting was accessible via Zoom.

Chairman VanderHam presided and Executive Director Jackson kept the minutes.

DIRECTORS PRESENT: Cory VanderHam
Mark Grewal
Steve Jackson

DIRECTORS ABSENT: Jack Mitchell

OTHERS PRESENT: Pamela Silkwood, Mike Nordstrom, Ryan Stanley Stacie Ann Silva

Chairman VanderHam called the meeting to order at 10:00 a.m.

PUBLIC COMMENT

None offered

CONSENT CALENDAR

- A. Upon the motion of Director Grewal, seconded by Director Jackson, the April 30, 2020 Minutes were unanimously approved. (3-0-1)
- B. Upon the motion of Director Grewal, seconded by Director Jackson, the May 15, 2020 Minutes were unanimously approved. (3-0-1)
- C. Upon the motion of Director Jackson, seconded by Director Grewal, the warrants and finances for 04/30/20 through 05/31/20 were unanimously approved. (3-0-1)

ACTION CALENDAR

- 1. Request to consider for approval a Waiver for Potential Conflict of Interest for Pamela Silkwood as legal counsel representing Tri-County Water Authority and Southwest Kings Groundwater Sustainability Agency. This waiver provides written consent for Pamela Silkwood to represent both agencies and sets forth the procedure to inform the parties should a conflict occur. Ms. Silkwood explained that the goal is to avoid any conflict of interest, but if one should arise, she would remove herself from representation of either party. On the motion of Director Jackson and the second of Director Grewal, the Board voted to approve the waiver. (3-0-1)

2. Request to consider for approval the Cooperation and Administrative Services Agreement between Tri-County Water Authority and Southwest Kings Groundwater Sustainability Agency. Executive Director Jackson presented the Administrative Services Agreement prepared by Ms. Silkwood. Attorney Joe Hughes had been retained as Special Counsel to SWKGSA to review and offer revisions to the agreement, which were accepted and incorporated. On the motion of Director Grewal and the Second of Director Jackson, the Board approved the agreement. (3-0-1)
3. Request to consider for approval the revised 2020 Budget. Executive Director Jackson presented the revised budget and noted that the expected income for calendar year 2020 has been increased and more closely reflects the actual invoiced groundwater extraction fee. The revised budget included additional line items for Land IQ, bookkeeping, administrative services and the management fee for SWKGSA. On the motion of Director Grewal and the second of Director Jackson, the Board approved the revised 2020 Budget. (3-0-1)
4. Request to consider for approval the Proposal to Provide Bookkeeping Services from M. Green Company. After review of the auditor's notes and suggestions presented to the Board at the May 15th meeting, and considering the additional bookkeeping TCWA would undertake with the management of SWKGSA, management requested a proposal from M. Green Company for accounting services. After discussion, and on the motion of Director Jackson and the second of Director Grewal, the Board approved M. Green Company's proposal to provide accounting services. (3-0-1)
5. Request to consider for approval the Proposal to Provide Independent Audit from Cuttone & Mastro Certified Public Accountants for calendar year 2019. With M. Green Company now providing the accounting services it became necessary to hire an independent accountant to perform the 2019 audit. On the motion of Director Grewal and the second of Director Jackson, the Board voted to approve the proposal from Cuttone & Mastro. (3-0-1)
6. Request to consider for approval the Service Terms Agreement with Spherion Staffing Services. The Board considered the agreement and on the motion of Director Grewal and the second of Director Jackson, the Board unanimously voted to approve. (3-0-1)

CLOSED SESSION - The Board of Directors entered into closed session at 10:28 a.m.

7. **Personnel – General Manager Review**

Gov. Code §54957(b)(1)

RETURN TO OPEN SESSION – The Board of Directors returned to open session at 10:38 a.m.

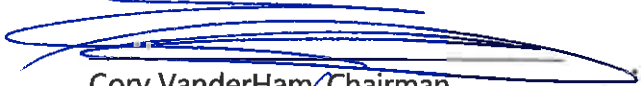
8. Report action taken in closed session

The Board reported that a salary offer of \$135,000 per year was extended to, and accepted by, Executive Director Jackson, effective June 15, 2020.

ADJOURNMENT

3. There being no further business to come before the Board on the occasion of the June 15, 2020 meeting, Director VanderHam adjourned the meeting until the next Regular Meeting to be held on July 2, 2020 at 1:00 p.m., in the Tri-County Boardroom or as otherwise directed by the Board.

Attest:



Cory VanderHam, Chairman


Deanna Jackson, Executive Director